

Mentor Guidelines, Rules, and Requirements

Joining mentors:

- Make sure you have submitted the mentor form and heard back from us
- Make sure you have access to resources and instrument
- You will be invited to join our Discord, where you will find repertoire, resources, and announcements
- Our program will be using Zoom, so please make sure you [download](#) it

New and current mentors:

- Email or message your student one day before your session to confirm the time
- Students are asked to email mentors their music pieces, theory problems, or composition(s) at least two days before the session, so please go over those to better assist your student
- Send resources, repertoire, theory corrections, agenda, session materials, etc at least five hours before your session. If you have a session in the morning, send the above the evening before
- Send homework, written suggestion and comments, new repertoire, etc to your student no more than one day after your session
- For schedule changes or conflicting schedules, please email the organization email [mailto:melodymentors1@gmail.com?subject=SCHEDULE CHANGE REQUEST OR CONFLICTING SCHEDULE](mailto:melodymentors1@gmail.com?subject=SCHEDULE_CHANGE_REQUEST_OR_CONFLICTING_SCHEDULE)
- Be sure you have already downloaded [Zoom](#)
- Be calm, patient, and have fun!